



Minutes of the 2007 AGM

Canadian Association of Communicators in Education (CACE)
Association Canadienne des Agents de Communications en Éducation (ACACÉ)

Unapproved Minutes of the 2007 Annual General Meeting
November 5, 2007
Four Seasons Hotel, Vancouver, BC
3:00 p.m.

- 1) Call to order: Carmelle Steel, President.
- 2) Introduction of Executive
President Carmelle Steel introduced the executive members: Doug Strachan, First Vice President; Terry Mingo, Second Vice President; Simon Vinet, Treasurer; Mary Tucker, Secretary; Past President, Margaret Coleman; and 2007 conference co-chairs: Craig Spence and Jean Ciriani.
- 3) Approval of Agenda (amended)
 - a. Appointment of Parliamentarian
Moved by Simon Leibovitz, seconded by Sharon Findlay-McPhee that Gail Gortmaker be appointed Parliamentarian for the 2007 AGM. Carried.
 - b. Appointment of Ballot Counters
Moved by Maggie McFazden, seconded by Richard Landry that Terry Lazarou and Joanne Ramondt be appointed ballot counters for the 2007 AGM. Carried.
 - c. Approval of Amended Agenda
Moved by Maggie McFazden, seconded by Donna Swiniarski, that the amended agenda be approved. Carried.
- 4) Approval of Minutes of the 2006 Annual General Meeting
Moved by Joanne Ramondt, seconded by Alison Farbar. Carried.
- 5) President's Report - Carmelle Steel
The President's Report was distributed to members present. Carmelle commented on the Executive's focus over the past year to increase awareness about CACE, to get a better handle on our budgeting, to break even on our annual conference and to continue translation services for our francophone members.
Moved by Carmelle Steel, seconded by Gail Gortmaker to accept President's Report. Carried.
- 6) Treasurer's Report - Simon Vinet
Simon reviewed the Treasurer's Report which was distributed to members present. Simon acknowledged the good work of Judy, CACE's accountant. Simon reiterated Carmelle's earlier point that our former financial models were not working and that our activity-based budgeting is keeping us on track. He was pleased to report that he was projecting a surplus.
Moved by Simon Vinet, seconded by Kerry Donnell to accept the Treasurer's Report (2006 Audited Financial Statements) as presented. Carried.
- 7) Membership Report - Simon Vinet
Simon reported that the current CACE membership is comprised of 147 Full members, 22 Associate members, and 15 Life/Honourary members for a total of 184 members.
Moved by Simon Vinet, seconded by Maggie McFazden to accept the Membership Report. Carried.
There was discussion regarding PD, networking and the annual conference. There was a discussion as to whether or not the Board would consider combining membership fees with conference registration. Carmelle indicated that the reason for keeping the two fees separate is because the conference dates differ every year and it would be problematic for budgeting and membership renewals. The Board was also asked if

it had considered multiple year memberships to which Carmelle responded that it would be complicated but would take it under advisement from our treasurer and accountant.

8) Nominations Report - Margaret Coleman

Margaret Coleman presented the proposed slate of officers for 2007-08:

President: Carmelle Steel

Past-President: Margaret Coleman

First Vice-President: Simon Vinet

Second Vice-President: Doug Strachan

Secretary: Mary Tucker

Treasurer: Nominations were taken from the floor for the position of Treasurer.

Moved by Carmelle Steel, seconded by Donna Swiniarski, that Donna Reimer be elected Treasurer. Carried

9) Conference 2006 Report - Mary Tucker

The conference report was read to members. While the St. John's conference was an overall success, it did suffer a financial loss which was anticipated by the executive. The conference attracted approximately 85 delegates; it would have broken even with 100.

Moved by Mary Tucker, seconded by Meagan Parker to accept the 2006 Conference Report. Carried.

10) Appointment of 2007/08 Regional Liaisons

Carmelle identified the following Regional Liaisons:

British Columbia and Yukon: Craig Spence

AB/Nunavut/NWT: Janet Olsen

Saskatchewan and Manitoba: Terry Lazarou

Ontario: Gail Gortmaker and Catherine Shedden

Atlantic Canada: Richard Landry

Quebec: Vacant

11) Appointment of Nominations Committee: Margaret Coleman

Margaret Coleman identified the following members of the nominations Committee:

Margaret Coleman (Past President), Sharon Findlay-McPhee and Seamus Nesling.

12) Announcement of 2008 Conference Planning Committee Chair

Carmelle announced that Simon Leibovitz would serve as the Conference Chair for the 2008 Conference to be held October 3-5, 2008 in Toronto.

13) New Business

1. Carmelle thanked Alain of Virtuo for their partnership and the redevelopment of the CACE website. Alain gave an overview of the features of the new site.
2. Carmelle announced the presentation of an honorary membership to long-time member and soon to be retired CACE member Donna Swiniarski of the Alberta Teachers' Association.

14) Adjournment

Moved by Gail Gortmaker.