



CACE-ACACÉ

Annual General Meeting Minutes: Monday, October 3, 2011, 12:00 p.m. Marriott Harbourfront Hotel, Halifax

1. **Call to order:** President Doug Strachan calls the meeting to order at noon.
2. **Introduction of CACE Executive:** President Doug Strachan introduces CACE-ACACÉ executive members: Maxeen Jolin, 1st vice president; Nancy Sharpe, 2nd vice president; Simon Vinet, past president; Richard Landry, secretary/Francophone representative; Donna Reimer, treasurer; and conference co-chairs Sharon Findlay-MacPhee and Richard Landry.
3. **Approval of Agenda:** Motion to approve (Kim Hamilton/Gail Gortmaker). Carried.
4. **Adoption of AGM Minutes of September 27, 2010:** Motion to adopt (Richard Landry/Maggie MacFadgen). Carried.
5. **President's Report:** President Doug Strachan presents his report. Motion to adopt (Diane Hutchinson/Dave Stevens). Carried.
6. **Treasurer's Report:** Treasurer Donna Reimer presents her report for the January to December 2010 fiscal year. She notes income of \$29,055 with expenses of \$29,380, leaving a deficit of \$325. The 2010 conference income was \$45,131 with revenues of \$23,293. Income for the current year to date without the conference is \$21,860 with expenses of \$15,012. She is confident that it will be a break-even year. Motion to adopt (Kim Hamilton/Gail Gortmaker). Carried.

2010 CACE Audited Statements: Motion to approve (Steve LaPierre/Christelle Tiati). Carried.

Appointment of Auditor: Motion that John Corey, CA, Ottawa, be appointed to audit the accounts and annual financial statements of CACE for 2011 (Donna Reimer/Terry Lazarou). Carried.

7. **Membership Report:** Treasurer Donna Reimer reports from September 1, 2010 to August 31, 2011 there were 141 full memberships, four associate members and 16 life members totalling 161 members. Motion to adopt (Terry Simzer/Kim Yielding). Carried.
8. **2010 Banff Conference Report:** 2010 conference co-chair Diane Hutchinson reports attendance of 98 communicators and a profit of approximately \$23,000. Organizing committee members were from six communities and 11 employers. All were located more than two hours from the conference site and had to be creative and innovative as a team. A year later, members still find the experience rejuvenating, and were inspired to build a strong CACE regional group. Conference evaluations and feedback were extremely positive. Motion to approve (Dana Prefontaine/Jeanne Davis). Carried.

9. **Nominations Report:** Past president Simon Vinet thanks Nominations Committee members Catherine Shedden and Kim Hamilton for assisting him and presents the proposed slate of officers for 2011-2012: Doug Strachan, president; Maxeen Jolin, 1st vice president; Nancy Sharpe, 2nd vice president; Kim Hamilton, treasurer; and Richard Landry, secretary and Francophone representative.
10. **Election of the 2011-2012 CACE Executive:** Doug Strachan, president; Maxeen Jolin, 1st vice president; Nancy Sharpe, 2nd vice president; Kim Hamilton, treasurer; and Richard Landry, secretary and Francophone representative are all elected by acclamation.
11. **Appointment of Regional Liaisons:** 2nd VP Nancy Sharpe says the role of liaison is to provide a localized link to CACE members and reports the following CACE members have agreed to serve as regional liaisons for 2011-2012: Lesley-Ann Brown and Steve LaPierre, Atlantic Canada; Terry Lazarou, Saskatchewan/Manitoba; Cheryl Quinton, British Columbia/ Yukon; Sandy Bexon, Alberta/Nunavut /NWT; Catherine Shedden and Kerry Donnell, Ontario; and Andrea Di Tomaso, Québec. Motion to approve (Jane Douglas/Jeanne Davis). Carried.
12. **Appointment of Nomination Committee:** Past president Simon Vinet nominates Doug Hadley and Scott Scantlebury to join him as committee members and they are acclaimed.
13. **Appointment of 2012 Conference Planning Committee Co-Chairs:** President Doug Strachan introduces Catherine Shedden and Claire Francoeur who will co-chair the 2012 CACE Conference. The pair presents the location and theme for the next conference: "Brave the Current/Bravez le courant" at the Hilton Fallsview Hotel at Niagara Falls, Ontario.
14. **New Business:** Member Gail Gortmaker nominates retired member Margaret Coleman as candidate for a Life Membership Award. Motion to approve (Gail Gortmaker/Kerry Donnell). Carried. CACE secretary and Francophone representative Richard Landry nominates retired member Sharon Findlay MacPhee for a Life Membership Award. Motion to approve (Richard Landry/Kim Hamilton). Carried.
15. **Adjournment:** Motion to adjourn (Steve LaPierre/Gail Gortmaker) Carried at 12:40 pm.